



Thomas College Library Services for Students

Our mission is to support the academic and personal enrichment of students, faculty and staff with leading-edge service, information resources, facilities and systems.

The Library is located in the Alford Academic Building.

Service Desk	Media Center (AL-235)
Reading Room (Books, Videos, Reference, Journals & Newspapers, and Oversized Books)	Computer Lab (AL-204)
Study Rooms	Printer Center (AL-123)
Library Commons and Café	Finance Lab (AL-116)
Computer Workstations & Color Scanners	Information Services Staff Offices (Library & IT Services, AL-134)

Library Hours

Monday - Thursday: 7:30 a.m. - 11:00 p.m.

Friday: 7:30 a.m. - 5:00 p.m.

Saturday: 8:00 a.m. - 5:00 p.m.

Sunday: 1:00 p.m. - 11:00 p.m.

Visit our webpage for Holiday, Break & Summer hours:
www.thomas.edu/library

The Thomas Library offers a wide variety of educational resources, research assistance and study space to support your academic studies. Our collections include online databases, eBooks and more than 5800 print and media items.

Borrowing books, DVD's and more: A Thomas photo ID is required to borrow materials from the library. This includes items borrowed through interlibrary loan and equipment.

Thomas Library Materials

- **Books** are due 3 weeks from the check -out date and all materials must be returned on the last day of classes before finals week.
- **DVD's** are borrowed for one week at a time.
- **Course Reserves** materials must stay in the library at all times and are loaned for a period of four hours.
- **Streaming videos** are available to students for academic purposes.
- **E-books** are available for student download to MP3 players, laptops or e-readers.
- **Reference** material may not leave the library.
- **Interlibrary Loans and Reciprocal Borrowing:** Items borrowed from other libraries have

varying due dates. Please remember to check your slip. Return items borrowed via interlibrary loan to the Service Desk.

Online Resources Available 24/7

- **Online Catalog:** The Online Catalog “Minerva” provides access to information on items held by the Thomas Library and on items held by our sister libraries in the Minerva Consortium. Available items from our sister libraries can be placed on hold and sent to Thomas for you to borrow.
- **Databases:** The Thomas Library offers access to many full text databases including JSTOR: Arts and Sciences 1, Eric Full Text, PsychArticles and Gale Virtual Reference Library. Students may also access MARVEL, Maine’s virtual library through the library webpage.
- **E-books, Streaming Video and Citation Tools** are all available through the library website.

Course Reserves

Faculty may place items on reserve in the library to give students access to selected class materials. Reserve Materials are located behind the Service Desk and must remain in the library at all times.

AV Equipment & Training

A wide array of AV equipment is available for students to borrow for course-related work including cameras, microphones, laptops and video recorders. These items cannot be removed from campus without approval. Items may be lent out overnight or over the weekend with permission from the Academic Support Desk Manager or the Director of Library Services.

Reciprocal Borrowing

Reciprocal borrowing agreements exist between Thomas and the Waterville area libraries: Colby College, Kennebec Valley Community College, and Unity College and the Waterville Public Library. Faculty, students and staff with a valid Thomas photo ID card may borrow items from these libraries on a walk-in basis.

Reference

The Thomas Library staff is available to help you with all your reference needs. Please visit the Service Desk or contact a member of our staff if you need help with technical or informational questions.

Library Contact Information

Phone: **207-859-1204**
Email: **servicedesk@thomas.edu**
Web: **<http://www.thomas.edu/library>**

Social Media: **@ThomasCollegeLibrary**  
@ThomasLib 